



Furniture Order Form 展具订单

1、参展商信息 Exhibitor Information (乙方):

公司名 Company Name:	展位号 Booth#:
联系人姓名 Contact Name:	微信 WeChat:
电话 Phone:	Email:
展会现场联系人 On-side Contact Person Name:	美国手机 Mobile:

2、订购展具清单 Exhibit Order List

展具明细及价格清单请访问: <http://ofc-expo.com/prices> 后填写

展具名称 Furniture Name	单价 Price	数量 Quantity	合计金额 Total Cost:
合计金额 Sub-Total			
税金 Tax10.25%			
总金额 Total Amount			

3. RULES & REGULATIONS 订单约束及规定 - By signing below, with or without appropriate payment, this document shall become a legally binding Contract. The individual signing this document acknowledges that he/she is duly authorized to execute this binding Contract on behalf of the exhibitor. By signing this Contract, Exhibitor agrees to abide by and be bound to this Contract. The signed Contract obligates the Exhibitor to pay the deposit. A deposit equal to one half (50%) of the booth setup fee is due upon Contract submission. This payment is non-refundable. 100% of the entire contract amount is due four months before the expo opens. 签定此合同后, 不管有或没有付款的情况下, 此合同将成为具有法律约束力的协议。签署本文件的人代表他/她被正式授权代表参展商履行这一具有约束力的合同。参展商同意遵守本合同规定。签定此合同后 3 天内应缴付 50% 的费用。这笔款项将不予退还。此合同的余款需要在展览会开幕前 4 个月内付清 100%。

4. CANCELLATIONS 取消: This Contract may be cancelled by Exhibitor by giving a written notice to Wen Global Solutions Inc, subject to the following fees: If at least four months before the exhibition - 50% of the full contracted booth setup fee, if less than four months before the exhibition opens - 100% of the full contracted booth setup fee. 参展商可通过向深圳市海伦温展览有限公司发出书面通知取消本合同, 但参展商需支付以下取消费用: 在展览会开幕前四个月内取消此合同将需要支付 50% 违约金。在展会开幕前少于四个月将需要支付此合同的 100% 违约金。

5. FORCE MAJEURE CLAUSE 不可抗力条款: if the exhibition is delayed or cancelled due to natural disasters, such as earthquake, typhoon, flood and hail, pandemic, the exhibition was delayed or cancelled, the exhibitor can keep the booth materials to the next year, and the exhibitor needs to pay the material storage fee. The specific fee shall be coordinated by both parties according to the amount of booth materials. 如果因为自然灾害、如地震、台风、洪水、冰雹; 疫情原因导致展览会延迟或者取消, 参展商可以把展台材料放到下一届使用, 参展商需要支付材料储存费用, 具体费用按展台材料数量双方协商。

6. EXPRESS 加急: Exhibitor should send the design draft to OFC China Office within 2 months before the exhibition: info@ofc-expo.com Tel: 0755 8247 8497 QQ: 2355407722 If the exhibitor submitting design drafts less than 2 months before the exhibition open, an additional will be charged. \$300 / 9 square meters. On-site labor will be charged. \$300 / 9 square meters. 参展商需要在 2026 年 1 月 1 日前将设计稿发送到 OFC 中国组委会: info@ofc-expo.com 电话: 0755 8247 8497 QQ: 2355407722. 在 2026 年 1 月 1 日后提交设计稿的公司需加收加急空运费用 300 美元 / 每 9 平米。现场贴海报人工需加收 300 美元 / 每 9 平米。

7. PAYMENT 付款方式:

1. CHECK 支票: Make checks payable (in US Dollars, drawn on a US bank) to Wen Global Solutions Inc, mail checks to Wen Global Solutions Inc., 3729 A, San Gabriel River Parkway, Pico Rivera, California 90660, USA. 将支票以美元支付给 Wen Global Solutions Inc., 地址: 3729 A, San Gabriel River Parkway, Pico Rivera, California 90660, USA.

2. WIRE TRANSFER 电汇: (Preferred) - direct funds to: Bank of America, 102 E Las Tunas Dr., San Gabriel, CA 91776, USA; ABA# 026009593; Beneficiary, Wen Global Solutions Inc; Acct.#: bank account information on the invoice.; SWIFT: BOFAUS6S. 直接向美国银行汇款, 账号信息如下:

3. BANK ACCOUNT 账号选择: Exhibitor may choose to pay for this agreement in Chinese Currency or US Dollar. 参展商可以选择支付美元或者人民币, 支付人民币将按中国银行当天卖出价计算, OFC 中国组委会收到款后将确应此合同。

人民币帐号:

支付人民币将按中国人民银行当天卖出汇率

单位名称: 深圳市海伦温展览有限公司

帐号: 41 0004 0004 001 0052

银行名称: 中国农业银行深圳市分行地王支行

美元帐号 Payment:

如付美元请另付中国银行手续费 25 美元, 美国银行手续费 25 美元. 合计 50 美元.

Name: Wen Global Solutions Inc **Bank:** Bank of America

Account#: The bank account information on the invoice.

Bank Address: 700 W Whittier Blvd, Montebello, CA 90640

Tel: 1 (323) 724-8000

8. Any dispute related to this contract shall be settled through negotiation. If the negotiation fails, it shall be submitted to the court in Shenzhen, China. The arbitration award is final. 与本合同有关的任何争议应协商解决。若协商不成, 应提交仲裁委员会, 仲裁地点在中国深圳。仲裁裁决是终局的。

9. This contract is made in duplicate, with each party holding one copy. It shall come into force on the date of signing by both parties. Simultaneous interpreting or scanning of the contract is legitimate. 本合同一式两份, 各执一份。由双方签署之日起正式生效。本合同传真或扫描件有效。

Print Name 参展单位

负责人姓名:

Signature 签字:

Stamp 盖章:

Date 日期:

OFC Sales Office, China. 中国组委会:

Wen Global Solutions Inc 深圳市海伦温展览有限公司

Signature 签字:

Stamp 盖章:

Date 日期:

OFC China Sales Office 中国组委会 / 海伦温国际展览

电话: 0755.2583.4722 Website: <http://www.ofc-expo.com> Email: info@ofc-expo.com

地址: 深圳市罗湖区深南东路 5016 号, 京基 100 大厦, A 座, 54 楼, 5408